



Bazaruto Center for Scientific Studies

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Job description

Applications open: August 2021

Position: Operations Manager (+ Commercial role)

Hours: This is a full-time position

Location: Benguerra island, Mozambique

Begin: October/November 2021

Leave schedule: 3/1 months (on/off)

Salary: Competitive salary & conditions based on experience

Benefits: Accommodation, Food, Transport to/from mainland included

Reporting to: Station Manager and Chief Scientist, Dr. Mario Lebrato daily.

For further information & to send applications, please contact:

Dr. Mario Lebrato

mario.lebrato@bcssmz.org

www.bcsmz.org/

About BCSS:

The Bazaruto Center for Scientific Studies (BCSS) is an independent, non-profit organization with a mission to protect and support the fragile ecosystems of the Bazaruto Archipelago, Mozambique. BCSS runs the first permanent Ocean Observatory in the Indian Ocean working on multi-ecosystem time-series with an open-data policy. As a solar-powered field research facility in a remote area, BCSS operates on a zero-waste strategy and welcomes volunteers, students, and scientists from any background, who wish to immerse themselves in a unique experience taking part in volunteer/internship programs as well as world-leading research. BCSS provides professional logistical and scientific services in the ground and offshore, both to researchers and filmmakers crews. The Bazaruto Archipelago National Park (BANP) is home to some of the richest yet least-explored subtropical ecosystems - from its dugongs and migrating humpback whales to its coral reefs and mangrove forests. BCSS is committed to better document and protect these pristine habitats via its in-house projects and national/international initiatives.

The Position:

BCSS is looking for an experienced person in operations management to join our Ocean Observatory station in the Bazaruto Archipelago to manage & oversee the stations operations (day-to-day and commercial). The position combines operations management, commercial strategizing, multi-tasking abilities, data reporting & visualization, problems forecasting as well as a solid mindset to work in a remote and isolated environment. BCSS offers professional training

beyond the person capabilities, a generous salary to match experience, as well as a convenient leave schedule to be coordinated with the Station Manager to always maintain experienced personnel to run the station.

In detail:

The candidate serves as a company leader, overseeing day-to-day operations and focusing on long-term interests of the station. To succeed in this position, it is pivotal that the person has a track-record in successful commercial operations management and has experience leading, implementing, managing, and monitoring projects. It is desired that candidate has experience in research projects of an academic and/or commercial nature. The candidate needs to provide insight into the operations & commercial data gathered to assist leadership decisions and needs to maintain understanding of business operations/environment within the team to provide monthly operating review commentary. The candidate needs to actively pursue new business opportunities and plays an important role in marketing or corporate management. He/she manages functions such as employee activities and evaluations and other matters that relate to BCSS's operations.

The day-to-day job will involve a lot of coordination & discussion with the rest of the team, and with the Station Manager onsite. Previous experience working in a marine station, research/academic environment is a bonus and desirable.

Primary responsibilities:

- Budget setting, tracking and adherence (monthly and annual).
- Day to Day operations for the marine station.
- Project management tasks for plant and equipment to ensure ops and longevity.
- Project management for CAPEX projects/major procurement.
- Link to Kisawa, our sister property, in terms of shared services and support (strategy).
- Ensuring station legal status, insurance and permitting up to date.
- Safety of team and integrity of the facility.
- Developing relationships with clients/suppliers.
- Developing strategy for business growth alongside commercial department.
- Overseeing operations management of station and executing decisions on HR, stock control, ordering processes, financial management, procurement management and logistics management.

Desired Qualifications & Skills:

- Financial & commercial awareness & thinking
- Data-driven approach to decision making
- Experience working in operations in similar industry
- Problem solver & independent worker
- Project management
- Marketing experience especially within volunteer/internship programs
- Finance & operations management experience
- Awareness or experience in research/academia

Please, include in your application:

- Full CV including as much detail as possible into your previous education/experience
- Detailed cover letter explaining why you think you are an appropriate candidate to fill this position